

GED GUIDANCE SHEET FOR TEST TAKERS 2015-2016

SECTION 3: AGE REQUIREMENT (Per HB 64 ORC 3313.617- Effective Date: September 29, 2015)

#1 - To take the Ohio GED® test, an eligible applicant must meet the following criteria:

- A test applicant must be at least eighteen years of age.
- A test applicant must be officially withdrawn from school.
- A test applicant may not have received a high school diploma or honors diploma awarded under section 3313.61, 3313.611, 3313.612, or 3325.08 of the Revised Code
- A copy of the withdrawal from must be submitted to State of Ohio GED Office

#2 - Exceptions are granted as follows for applicants who are 16 & 17 years of age:

1. A test applicant may apply to take the tests, as long as they have not received a high school diploma or honors diploma awarded under section 3313.61, 3313.611, 3313.612, or 3325.08 of the Revised Code
 - A test applicant must provide notarized, written approval from the person's parent or guardian or a court official. Forms and notary available free at the office. Call Laura Ball, 419-996-3082 to schedule an appointment.
 - The test applicant has been continuously enrolled in a program approved to grant a high school diploma for at least one semester and attained an attendance rate of at least seventy-five percent during that semester
 - The test applicant must show good cause for taking the GED® test as determined by rules adopted by the Department. See division (B)(2)(b)
 - Once approved, the test applicant must remain enrolled in school and maintain an attendance rate of at least seventy-five percent until either:
 - a. The test applicant passes all required sections of the GED® tests; or
 - b. The test applicant is eighteen years of age
5. If the applicant has not passed all four sections of the GED® three months from the initial test date, in order to receive approval to continue testing, the applicant must resubmit a current transcript reflecting an attendance rate of at least seventy-five percent.
6. The applicant shall be required to resubmit a transcript every three months thereafter until the applicant has passed all four sections of the GED® or the applicant is eighteen years of age

7. The [consent form](#) and [good cause form](#) and current transcript must be an original document and appropriately signed and submitted to the State of Ohio GED Office

#3 - Additional exceptions are granted as follows for applicants:

- If a test applicant has a bodily or mental condition as described in division (A)(1) of section 3321.04 of the Revised Code that does not permit attendance at school
- A test applicant is receiving or has completed the final year of instructions at home as authorized under division (A)(2) of section 3321.04 of the Revised Code
- A test applicant is moving or has moved out of state after previously attending school in the state
- The test applicant has an extreme, [extenuating circumstance](#) as determined by the department, that requires the person to withdraw from school
- Current and valid documentation must be provided to the State GED Office for approval

All forms must be mailed to: Ohio Department of Education, State Of Ohio GED Office, 25 S. Front Street, MS 622, Columbus, OH 43215 Pursuant to 3313.617 ODE is charged with adopting a rule to define good cause and extenuating circumstances.